

LUX BOND & GREEN

JEWELRY WATCHES GIFTS • SINCE 1898

Charitable Giving Guidelines

Specific Guidelines:

In determining eligibility for funding all of the following criteria are considered:

- Meets important community and employee needs.
- Demonstrates sound management and financial capability.
- Amount or item(s) requested.
- Provide a minimum of sixty days' notice prior to the event/program for consideration.
- Must be a nonprofit 501(c) (3) tax-exempt organization. Please be prepared to provide details about the organization and how the donation will be used, as well as any additional verification of 501(c) (3) status, or additional information upon request.

General Limitations:

The following criteria make organizations ineligible for Lux Bond & Green donations:

- Partisan political organizations
- Organizations which do not directly benefit the community
- Individuals
- Foundations that are themselves grant-making bodies
- Trips or tours
- Advertising in journals for benefit purposes
- Telephone solicitation of any nature

Request for contributions must be in writing and either mailed or faxed to:

Lux Bond & Green
Director of Charitable Giving
P.O. Box 330250
West Hartford, CT 06133

Fax Number: 860-561-1111

Please allow 3 weeks for our response. Thank you.